

Our legal basis for processing your information remains compliance with a **legal obligation** (Article 6 (c) GDPR), and

Our condition for processing the **special category** data within that is - *processing is necessary for the assessment of the **working capacity of the employee** (Article 9 (h) GDPR).*

This is to ensure the appropriate support is in place in the workplace. We will keep you informed on the available options for work experience

- careers advisers

Looked after children

We are required by law, to provide information about our pupils to local authorities as part of our statutory data collections, such as the looked after children return. This return will apply to any child who is being looked after by their local authority (known as a **child** in care). They might be living: with foster parents, at home with their parents under the supervision of social services, or in residential children's homes.

To find out more about the pupil information we share with local authorities, and the purpose of the data collections, go to <https://www.gov.uk/guidance/children-looked-after-return>

The National Pupil Database (NPD)

The NPD is owned and managed by the Department for Education and contains information about pupils in schools in England. It provides invaluable evidence on educational performance to inform independent research, as well as studies commissioned by the Department for Education. It is held in electronic format for statistical purposes. This information is securely collected from a range of sources including schools, local authorities and awarding bodies.

We are required by law, to provide information about our pupils to the DfE as part of our statutory data collections, stored in the NPD. The law that allows this is the Education (Information about Individual Pupils) (England) Regulations 2013.

To find out more about the pupil information we share with the department, and the purpose of the data collections, go to <https://www.gov.uk/education/data-collection-and-censuses-for-schools>.

To find out more about the NPD, go to <https://www.gov.uk/government/publications/national-pupil-database-user-guide-and-supporting-information>.

The department may share information about our pupils from the NPD with third parties who promote the education or well-being of children in England by:

- conducting research or analysis
- producing statistics
- providing information, advice or guidance

The department has robust processes in place to ensure the confidentiality of our data is maintained and there are stringent controls in place regarding access and use of the data. Decisions on whether DfE releases data to third parties are subject to strict approval processes and based on detailed assessment of:

- who is requesting the data
- the purpose for which it is required
- the level and sensitivity of the data requested, and
- the arrangements in place to store and handle the data

To be granted access to pupil information, organisation must comply with strict terms and conditions covering the confidentiality and handling of the data, security arrangements and retention and use of the data.

For more information about which organisation the department has provided pupil information, (and for which project), please visit the following website:

<https://www.gov.uk/government/publications/national-pupil-database-requests-received>.

To contact DfE:

(Article 9 Processing of special categories of personal data)